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## Spring/Summer 2018 (March-May) Activity/Sports Camp, Clinic or Class Proposal Form

The New Castle Recreation Department is seeking local groups or individuals to host and instruct winter sports programs or activity camps, clinics or classes. The camps, classes or clinics can consist of a specific sport or activity, or a combination of sports or activities. The New Castle Recreation Department would handle the administrative responsibilities of the programs, including registration, marketing, and in many cases, facility access. Groups or individuals hosting camps, clinics, or classes would receive a percentage of the participant registration fees, usually 60-80% of the fees collected, after any expenses, and is a great way to make some extra money. The benefits of partnering with New Castle Recreation are many, and for local businesses already offering recreational activities, it is a great way to increase participation and revenues.

If you are interested, please complete this form in detail. The New Castle Recreation Department thanks you in advance your interest in developing new programs for our community. If your proposal is approved, additional forms may be required, these include an Instructor Services Agreement (instructors must provide proof of insurance that indicates the Town of New Castle as additionally insured), W-9 tax form, contractor application and background checks.

Potential Camps/Clinics/Classes: Art, Dance, Music, Outdoor Education, Soccer, Golf, Swimming, Volleyball, Football, Basketball, Baseball, Softball, Wrestling, Martial Arts, Cooking, Tiny Tot, ???.

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

SPORT/ACTIVITY: \_\_\_\_\_

DESCRIPTION OF CAMP/CLINIC/CLASS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

TARGET AGE GROUP: \_\_\_\_\_

PREFERRED DATES OF CAMP/CLINIC: \_\_\_\_\_

PREFERRED TIMES OF CAMP/CLINIC: \_\_\_\_\_

PREFERRED LOCATION: \_\_\_\_\_

PROPOSED REGISTRATION FEE: \_\_\_\_\_

MINIMUM/MAXIMUM PARTICIPANTS: \_\_\_\_\_

EQUIPMENT NEEDED FROM NEW CASTLE RECREATION: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**SUBMIT COMPLETED PROPOSAL TO HANNAH BIHR, AT  
HBIHR@NEWCASTLECOLORADO.ORG NO LATER THAN : F-85M FEBRUARY 16**